



Notice to members of Updating AIH Rules 2023.

AIH last updated its Rules (constitution) in 2006.

The ACT Associations Incorporated Act provides the option to use the model rules as set out in the Act's regulations. The AIH team have reviewed the template for the model rules as provided and as recommended by the ACT Registrar General.

The AIH team have worked together and found that the ACT Act model rules meet our needs. The benefit being that the AIH will not need to submit updated rules with each review of the Act unless AIH has found that the rules do not meet our constitutional needs.

This approach also allows AIH to develop standard operating procedures providing the flexibility to update our procedures as management needs arise.

The AIH team have reviewed our current by-laws in place since 2006. The team considered the need to meet changes in reporting requirements, implementation of new technology, support and service mechanisms and providing procedures for the effective management of AIH. The result is an expanded document that will assist current and future office holders of AIH to manage AIH and set clear guidelines to our service providers.

After consideration by the AIH Committee the team presents the members with the new AIH Rules to replace our current constitution and an expanded Standard Operating Procedures (SOPs) – these replacing our current By-laws.

The AIH Committee have directed the team to present the draft documents to our members for their consideration.

The vote for the new Rules and SOPs will be held during the AGM to be held 5:30pm October 26th 2023 at the **Cairns Botanical Gardens Visitor Centre, 64 Collins Avenue, Edgehill** during which time members will be asked to vote on acceptance of the new AIH rules and SOPs.

All comments and questions to be provided using the provided documents to be directed to The Secretary AIH on secretary@aih.org.au.

Closing date for comments and questions will be October 19th 2023.

Rules provide for each member to hold 5 proxy votes. For Proxy votes please refer to the Notice of AGM to be sent in a separate email.

We encourage you to take the time to review the draft AIH Rules and SOPs, adding any comments or questions provided for in the SOPs. These will be considered prior to the AGM. You can attend the AGM or login to the on-line meeting. Details to be provided closer to the meeting date.

With Regards

Matt Mitchley

Secretary

On behalf of the AIH Committee